



# CITY OF TORRANCE

*Celebrate, Educate, Commemorate*

Sue Herbers, CMC  
City Clerk

Rebecca Poirier, MMC  
Deputy City Clerk

## ADOPTED

BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

February 2, 2012

Ms. Sachi A. Hamai, Executive Director  
Kenneth Hahn Hall of Administration  
500 West Temple Street, Room 383  
Los Angeles, CA. 90012

50 February 21, 2012

*Sachi A. Hamai*  
SACHI A. HAMAI  
EXECUTIVE OFFICER

Dear Ms. Hamai,

The City Council of the City of Torrance at its meeting of January 24, 2012 called a Regular Municipal Election for the purpose of electing three Councilmembers.

At that same meeting the Council also requested consolidation on the June 5, 2012 Los Angeles County Primary ballot. Certified copies of the resolutions are enclosed.

At your earliest convenience we would appreciate a confirmation of the approved consolidation. This request is also being sent to Dean Logan, Los Angeles County Registrar/Recorder.

Sincerely,

Sue Herbers, CMC  
City Clerk

Enc: Resolution 2012-04 Notice of Election  
Resolution 2012-05 Requesting Consolidation



## **RESOLUTION NO. 2012 - 04**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, CALLING FOR THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 5, 2012, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE CHARTER.**

WHEREAS, under the provisions of the Charter of the City of Torrance, a General Municipal Election shall be held on June 5, 2012, for the election of Municipal Officers; and

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:**

SECTION 1. That pursuant to the requirements of the Charter of the City of Torrance, there is called and ordered to be held in the City of Torrance, California, on Tuesday, June 5, 2012, a General Municipal Election for the purpose of electing three Members of the City Council for the full term of four years.

SECTION 2. That the ballots to be used at the election shall be in form and content as required by law.

SECTION 3. That the City Clerk is authorized, instructed and directed to coordinate with the County of Los Angeles Registrar/Recorder to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

SECTION 4. That the polls for the election shall be open at seven o'clock a.m. of the day of the election and shall remain open continuously from that time until eight o'clock p.m. of the same day when the polls shall be closed, pursuant to Election Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

SECTION 5. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

SECTION 6. That notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

SECTION 7. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

SECTION 8. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, APPROVED AND ADOPTED ON JANUARY 24, 2012.

APPROVED AS TO FORM:  
JOHN L. FELLOWS III, City Attorney

/s/ Frank Scotto  
Mayor Frank Scotto  
ATTEST:

by /s/ Patrick Q. Sullivan  
Patrick Q. Sullivan, Assistant City Attorney

/s/ Sue Herbers  
Sue Herbers, CMC  
City Clerk

**TORRANCE CITY COUNCIL RESOLUTION NO. 2012-04**

STATE OF CALIFORNIA           )  
COUNTY OF LOS ANGELES    )  
CITY OF TORRANCE            )       ss

I, Sue Herbers, City Clerk of the City of Torrance, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Torrance at a regular meeting of said Council held on the 24th day of January, 2012 by the following roll call vote:

AYES:	COUNCILMEMBERS	Barnett, Brewer, Furey, Numark, Rhilinger, Sutherland, and Mayor Scotto.
NOES:	COUNCILMEMBERS	None.
ABSTAIN:	COUNCILMEMBERS	None.
ABSENT:	COUNCILMEMBERS	None.

Date: January 31, 2012

/s/ Sue Herbers  
Sue Herbers, CMC  
City Clerk of the City of Torrance

STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES   )  
CITY OF TORRANCE         )       ss

This is to certify that the foregoing is a true and correct copy of the original document.

Dated: 2/1/2012

  
SUE HERBERS, City Clerk

**RESOLUTION NO. 2012 - 05**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF LOS ANGELES TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, JUNE 5, 2012, WITH THE STATEWIDE PRIMARY ELECTION TO BE HELD ON THE DATE PURSUANT TO § 10403 OF THE ELECTIONS CODE.**

WHEREAS, the City Council of the City of Torrance called a General Municipal Election to be held on June 5, 2012, for the purpose of the election of three Members of the City Council and;

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide Primary election to be held on the same date and that within the city the precincts, polling places and election officers of the two elections be the same, and that the county election department of the County of Los Angeles canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TORRANCE DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Los Angeles is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide Primary election on Tuesday, June 5, 2012, for the purpose of the election of three Members of the City Council.

SECTION 2. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 3. That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

SECTION 4. That the City of Torrance recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

SECTION 5. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Los Angeles.

SECTION 6. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON JANUARY 24, 2012.

APPROVED AS TO FORM:  
JOHN FELLOWS III, City Attorney

/s/ Frank Scotto  
Mayor Frank Scotto  
ATTEST:

by /s/ Patrick Q. Sullivan  
Patrick Q. Sullivan, Assistant City Attorney

/s/ Sue Herbers  
Sue Herbers, City Clerk

**TORRANCE CITY COUNCIL RESOLUTION NO. 2012-05**

STATE OF CALIFORNIA           )  
COUNTY OF LOS ANGELES    )  
CITY OF TORRANCE            )       ss

I, Sue Herbers, City Clerk of the City of Torrance, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Torrance at a regular meeting of said Council held on the 24th day of January, 2012 by the following roll call vote:

AYES:	COUNCILMEMBERS	Barnett, Brewer, Furey, Numark, Rhilinger, Sutherland, and Mayor Scotto.
NOES:	COUNCILMEMBERS	None.
ABSTAIN:	COUNCILMEMBERS	None.
ABSENT:	COUNCILMEMBERS	None.

Date: January 31, 2012

/s/ Sue Herbers  
Sue Herbers, CMC  
City Clerk of the City of Torrance

STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES   )  
CITY OF TORRANCE         )       ss

This is to certify that the foregoing is a true and correct copy of the original document.

Dated: 2/01/2012

Sue Herbers  
SUE HERBERS, City Clerk

## RESOLUTION NO. 2012 – 06

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, JUNE 5, 2012

WHEREAS, §13307 of the Elections Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF TORRANCE, CALIFORNIA, DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1. GENERAL PROVISIONS. That pursuant to §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Torrance on June 5, 2012 may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

#### SECTION 2. FOREIGN LANGUAGE POLICY.

- A. Pursuant to the Federal Voting Rights Act, candidates statements will be translated into all languages required by the County of Los Angeles. The County is required to translate candidate's statements into the following languages: Spanish, Chinese, Japanese, Korean, Tagalog, Vietnamese or other currently required languages as of the date of this resolution.
- B. The County will mail separate sample ballots and candidates statements in languages required by the Federal Voting Rights Act to only those voters who are on the county voter file as having requested a sample ballot in a particular language. The County will make the sample ballots and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

#### SECTION 3. PAYMENT:

- A. Translations:
  - 1. The candidate **shall not** be required to pay for the cost of translating the candidate statement into any required foreign language as specified in B of Section 2 above pursuant to Federal and/or State law.
  - 2. The candidate **shall** be required to pay for the cost of translating the candidate statement into any foreign language that is not required as specified in A of Section 2 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.



B. Printing:

1. The candidate **shall** be required to pay \$400 for the cost of printing the candidate statement in English in the main voter pamphlet.
2. The candidate **shall** be required to pay for the entire cost of printing a candidate statement in a foreign language required in A or B of Section 2 above, in the main voter pamphlet.
3. The candidate **shall not** be required to pay for the cost of printing the candidate statement in a foreign language required by A of Section 2 above, in the facsimile voter pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidate's statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated pro rata share as a condition of having his or her statement included in the voter's pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the clerk is not bound by the estimate and may, on a pro rata basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the clerk shall prorate the excess amount among the candidates and refund the excess amount paid within 30 days of the election.

SECTION 4. MISCELLANEOUS.

- A) All translations shall be provided by professionally-certified translators.
- B) The City Clerk shall allow twenty five words using bold type, underlining, capitalization with indentations, bullets or leading hyphens to the same extent and manner as allowed in previous City elections.
- C) The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

SECTION 5. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

SECTION 6. That the City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

SECTION 7. That all previous resolutions establishing council policy on payment for candidates statements are repealed.

SECTION 8. That this resolution shall apply only to the election to be held on June 5, 2012 and shall then be repealed.

SECTION 9. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED ON JANUARY 24, 2012.

APPROVED AS TO FORM:  
JOHN FELLOWS III, City Attorney

/s/ Frank Scotto  
Mayor Frank Scotto  
ATTEST:

by /s/ Patrick Q. Sullivan  
Patrick Q. Sullivan, Assistant City Attorney

/s/ Sue Herbers  
Sue Herbers, City Clerk

**TORRANCE CITY COUNCIL RESOLUTION NO. 2012-06**

STATE OF CALIFORNIA           )  
COUNTY OF LOS ANGELES    )  
CITY OF TORRANCE            )       ss

I, Sue Herbers, City Clerk of the City of Torrance, California, do hereby certify that the foregoing resolution was duly introduced, approved, and adopted by the City Council of the City of Torrance at a regular meeting of said Council held on the 24th day of January, 2012 by the following roll call vote:

AYES:           COUNCILMEMBERS   Brewer, Numark, Sutherland, and Mayor Scotto.  
NOES:           COUNCILMEMBERS   None.  
ABSTAIN:       COUNCILMEMBERS   Barnett, Furey, Rhilinger.  
ABSENT:        COUNCILMEMBERS   None.

Date: January 31, 2012

/s/ Sue Herbers  
Sue Herbers, CMC  
City Clerk of the City of Torrance

STATE OF CALIFORNIA       )  
COUNTY OF LOS ANGELES   )  
CITY OF TORRANCE         )       ss

This is to certify that the foregoing is a true and correct copy of the original document.

Dated: 2/10/2012

Sue Herbers  
SUE HERBERS, City Clerk